

Graduate Student Travel Grants Program

The College of Education, through the Office of the Associate Dean, annually offers up to eight travel grants per fiscal year (July 1 to June 30) for graduate students to present their research at major national conferences. These travel grants are intended to serve three primary purposes: (1) to recognize and reward scholarly production generated as part of our students' graduate work; (2) to promote rigor and quality in our graduate students' scholarly endeavor; and, (3) to increase the national recognition and reputation of the college and university.

Guidelines for Funding

- An applicant must be fully admitted to a graduate program in the College of Education.
- An applicant must be a *presenter* at a major national conference. Preference will be given to papers accepted for presentation at national and regional conferences such as: AERA (American Educational Research Association), ATE (Association of Teacher Educators), AACTE (American Association of Colleges of Teacher Education), NAME (National Association for Multicultural Education), NCTE (National Council for Teachers of English), NCTM (National Council for Teachers of Mathematics), IRA (International Reading Association), AASA (American Association of School Administrators), CEC (Council for Exceptional Children), AAACE (American Association for Adult and Continuing Education), NACADA (National Academic Advising Association), and other conferences of similar associations.
- Successful applicants will be granted a stipend to help cover registration fees, airfare, and some portion of the cost of accommodation. The total amount of each travel grant will not exceed \$750 per person per fiscal year. Those who wish to attend a conference for their professional development without a presentation can be offered up to \$300 per year as long as funding is available.
- An applicant should submit an application form, budget details, a proposal acceptance letter, and a copy of that proposal no later than one month prior to the conference. An application form can be downloaded from the COE website (<http://coe.k-state.edu/grad/travel.html>).
- Applications must be submitted electronically to Kathy Brown (klb@ksu.edu), in the Office of the Associate Dean, who will forward applications to the Faculty Advisor of the Education Graduate Student Organization (EGSO). The faculty advisor will make a recommendation to the Associate Dean.
- As soon as a travel grant is awarded, the recipient should contact Michelle Musser (BH 002B) at mmusser@ksu.edu or call 532-6288 for advance purchase of airline tickets or registration fees and for information about reimbursement after the conference. Travelers will be required to complete paperwork prior to traveling out of state, so they will need to schedule a time to meet with Michelle BEFORE attending the conference.
- Awardees are expected to make a presentation of their work at EGSO (Education Graduate Student Organization) events after returning from their conference. Please contact the EGSO president or faculty advisor for more information.
- Travel fund recipients are strongly encouraged to submit their conference papers for possible publication in the *Prairie Journal of Educational Research*, a journal created by and for Kansas State University's College of Education students (<http://newprairiepress.org/pjer/>). Manuscripts that are submitted to PJER need to follow the APA style manual (American Psychological Association). Therefore, we recommend that you prepare your conference presentation paper with the APA style, and then it will be in the correct style when you later submit your manuscript to PJER.