

October 2020

**Master of Science**

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**Adult  
Learning and  
Leadership**

**KANSAS STATE**  
**UNIVERSITY.**

College of Education

# Master of Science in Adult Learning and Leadership

Kansas State University  
College of Education

*This graduate program meets program curricular requirements established by the College Student Education International (ACPA) and the Council for the Advancement of Standards (CAS) guidelines for professional preparation programs.*

## MISSION STATEMENT

The College of Education is dedicated to preparing educators to be knowledgeable, ethical, caring decision makers for a diverse and changing world through excellence in the:

- delivery of exemplary instruction to students at the undergraduate and graduate levels;
- production, interpretation, and dissemination of sound and useful research and scholarship;
- leadership, collaboration, and service within the profession; and
- promotion, understanding, and celebration of diversity.

## ADMISSION REQUIREMENTS

Admission to graduate study is granted by the Dean of the Graduate School upon the recommendation of the faculty in the graduate program. Applicants seeking admission to this master's degree program must submit the information noted below. Before starting the online application, gather all information and documents for all of the following admission requirements so that they can be entered into the application. *All materials must be received before review will begin.*

Additional information about the Adult Learning and Leadership master's program in on the following website: <https://coe.k-state.edu/academics/program-areas/adult-learning-leadership/>

- A. A Completed Online Graduate School Application.  
Go to the Kansas State University Graduate School home page <http://www.k-state.edu/grad/> and click on "Start Your Application Now." Follow the prompts for completing the application process.

### *Application Deadlines.*

*U.S. Citizens and Permanent Residents:* Applications are accepted throughout the year.

*International Students:* The online application, application fee, test scores, transcripts, financial documents, and all required application materials need to be submitted by the following dates:

- January 1** for fall (August) enrollment
- August 1** for spring (January) enrollment
- December 1** for summer (June) enrollment

**B. Graduate School Application Fee.**

*Domestic Students*—A \$65 application fee is required for all domestic students; *your application will not be processed without this fee.* The fee can be paid by credit card when completing the online application.

*International Students*—A \$75 application fee is required; *your application will not be processed without this fee.* The fee can be paid by credit card when completing the online application.

**C. OFFICIAL transcripts.**

You must upload into the online application a scanned copy (PDF preferred) of the official transcript(s) from each college or university where you received your bachelor's degree(s) and completed any post baccalaureate course work or degrees. Transcripts become part of your records at Kansas State University and cannot be returned. Please be aware that printouts from university student portals are not considered a copy of your official transcript. Request official transcripts be mailed directly to Adult Learning and Leadership Program Coordinator, Kansas State University Olathe, 22201 Innovation Dr., Olathe, KS 66061

If you are admitted, you will be required to submit an official transcript for GPA and degree conferral verification from the institution(s) where you received your degree(s) and completed any post-baccalaureate credits.

Students whose transcripts are not in English must furnish a translation by an appropriate authority. Failure to list any colleges or universities attended may result in dismissal from the university.

**D. Statement of Goals and Professional Experience.**

You must upload into the online application a 1-2 page statement that includes the following information:

- Career and professional goals and aspirations, and how being accepted to the program will benefit the goals and aspirations
- A description of relevant professional experience within education or a related field
- Future professional plans
- If you have a request for a certain advisor, indicate that preference in the statement.

**E. English Language Proficiency.**

To demonstrate competence in the English language, an official report of scores on the Test of English as a Foreign Language (TOEFL), International English Language Testing System - academic exam (IELTS) or Pearson Test of English (PTE) must be sent to Kansas State University for all applicants whose primary language is not English. Enter your scores in the online application and upload the report of your scores.

Learn more about English proficiency requirements at:

<https://www.k-state.edu/grad/admissions/application-process/international/>

## INTERNATIONAL APPLICANTS

International applicants must meet the same academic standards for admission as those required of domestic students. When applying for admission, international applicants must provide an **Affidavit of Financial Support** and documentation of **English language proficiency**. Detailed information about these issues is provided at the following website:

*<https://www.k-state.edu/grad/admissions/application-process/international/>*

## THE REVIEW PROCESS

These are the steps in the application and review process:

- First, the applicant completes the online graduate application. This includes paying the application fee and uploading all additional documentation that is required.
- Second, once the online application has been completed and all needed additional documentation has been provided, the graduate program to which the student is applying will review the application and make an admission recommendation to the Graduate School.
- Third, the Graduate School reviews the application and the recommendation from the department. The Graduate School then sends an official decision letter to the applicant.

For more information, contact:

Dr. Royce Ann Collins  
Graduate Program Director  
913-307-7353  
*[alearnlead@ksu.edu](mailto:alearnlead@ksu.edu)*

Department of Educational Leadership  
College of Education  
363 Bluemont Hall  
1100 Mid Campus Drive North  
Kansas State University  
Manhattan, KS 66506-5312  
785-532-5535  
*[foxksu@k-state.edu](mailto:foxksu@k-state.edu)*

**Non-degree Status.** In some cases, a student may wish to take a course(s) prior to being admitted in a degree program. In these cases, a person must be admitted as a non-degree student. No more than nine credit hours earned as a non-degree student may be applied toward an advanced degree. However, *successful completion of any hours taken as a non-degree student does not guarantee admission into the program.* Non-degree students are *not* eligible for financial assistance. A faculty advisor is *not* assigned to non-degree students.

**Financial Aid.** Questions about financial assistance should be directed to the Office of Student Financial Assistance, 104 Fairchild Hall, Manhattan, KS 66506, 785-532-6420, *[finaid@k-state.edu](mailto:finaid@k-state.edu)*. For information regarding financial aid, you may go to *[www.k-state.edu/sfa](http://www.k-state.edu/sfa)*.

**Graduate Assistantships.** A limited number of graduate assistantships are available in the College of Education. Go to <https://coe.k-state.edu/student-success/graduate/assistantships.html> for detailed information and application procedures. It is helpful to talk with the appropriate department chair as early as possible to learn of assistantships available in the department.

**Graduate Handbook.** Once admitted, students should become familiar with the Graduate Handbook at <https://www.k-state.edu/grad/graduate-handbook/>. This handbook includes policies and procedures about advising, the program of study, enrollment, transfer credits, the final oral/written exam, required approval forms, and other aspects of the graduate program.

**Advisor and Program of Study.** Once admitted to the program, an advisor is assigned. The advisor assists the student in developing the program of courses the student will take to earn the master's degree. A program of study listing the courses the student intends to take is submitted to the Graduate School upon completion of nine hours (part-time students) or during the second semester (full-time students).

## Program Requirements for the Master's Degree in Adult Learning and Leadership

33 credit hours

All courses are three credit hours unless otherwise noted.

### A. Required Courses (15 credit hours)

EDACE	780	Introduction to Adult Learning and Leadership
EDACE	790	Characteristics of the Adult Learner
EDACE	818	Critical and Social Issues in Adult Learning
EDACE	830	Program Planning in Adult Learning and Leadership
EDCEP	816	Research Methods in Education (or approved equivalent)

### B. Elective Courses (18 hours)

EDACE	750	Women, Education, Leadership, and Work
EDACE	786	Topics in Adult Learning and Leadership
EDACE	815	Introduction to Community Educational Development
EDACE	816	Foundations of Social Justice Education: Research, Theory, and Practice
EDACE	817	Reflective Practice in Social Justice Education
EDACE	820	Principles of Teaching Adults
EDACE	825	Theory and Practice of Continuing Education
EDACE	847	Adult Learning and Leadership
EDACE	850	Self-Directed Learning
EDACE	860	Innovative Higher Education Programs for Adults
EDACE	865	Principles of Workplace Learning
EDACE	875	Program Evaluation in Adult Learning and Leadership
EDACE	880	Significant Literature of Adult Learning
EDACE	886	Seminar in Adult Learning and Leadership
EDACE	937	Organization and Administration of Adult Learning and Leadership

*(or other EDACE courses in the catalog or courses approved by the supervising committee)*

### Individualized Courses (may be used as electives)

*(Students may take no more than 6 hours of individualized coursework as electives. Practicum coursework cannot exceed 3 credit hours.)*

EDACE	733	Practicum in Adult Learning and Leadership (1-6 hrs.)
EDACE	775	Readings in Adult Learning and Leadership (1-3 hrs.)
EDACE	795	Problems in Adult Learning and Leadership (var.)

**Note:** The program will accept 12 hours transfer from the U.S. Army Command and General Staff College (CGSC) for students attending CGSC in residence, satellite or distance.

## **Faculty Members in Adult Learning and Leadership**

### **Faculty Member**

### **Research Interests**

Royce Ann Collins, Associate Professor  
*racollin@k-state.edu*

Adult Learners in Higher Education,  
Teaching Adults, Teaching and Learning in  
Different Delivery Formats (online,  
intensive, accelerated), and Program  
Assessment

Judy Favor, Assistant Professor  
*jfavor@k-state.edu*

Motivation, Group and Team Dynamics, and  
Leadership

S. Jane Fishback, Associate Professor  
*jjfishbac@k-state.edu*

Adult Development and Learning, Women's  
Issues in Education and the Workplace, Adult  
Learners in Higher Education

Haijun Kang, Assistant Professor  
*hkang@k-state.edu*

Educational Technology and Adult Learning,  
Distance and Online Education, Adult  
Education in Multicultural Contexts,  
International & Comparative Adult and  
Continuing Higher Education

Susan Yelich-Biniecki, Assistant Professor  
*susanyb@k-state.edu*

Adult education, non-formal, International  
Education, Continuing Professional Education

Jeff Zacharakis, Professor  
*jzachara@k-state.edu*

History of Adult Education,  
Leadership, Organizational and  
Community Development