Graduate Research Assistantship
K-State Center for Advocacy, Response and Education (CARE)

Position Description

Job Summary

The Graduate Research Assistant for the Center for Advocacy, Response and Education (CARE) is a graduate assistantship within the Division of Student Life. This position is supervised by the Director of CARE and offers opportunities for involvement with prevention education, outreach/awareness programming, and advocacy. Responsibilities for this position will include administrative skills, research, and education programming. The GRA is expected to fulfill all duties listed below in addition to other duties assigned as determined.

Requirements

Graduate students are required to enforce and abide by all policies set by the department and the university. Graduate assistants must be Kansas State University graduate students enrolled in a full course load of at least six credit hours. Experience in student services, research, prevention and working with survivors of sexual violence, dating violence, stalking, or harassment is helpful. Compensation is for approximately 20 hours per week, with the understanding that there is a fluctuation in demand depending on the time of year and nature of programming needs. Some nights and weekends are required, in addition to some holiday periods.

Remuneration and Benefits

$9,890 for a nine-month appointment and affords the successful candidate in-state tuition. This amount also includes health insurance for the fall and spring semester.

Responsibilities

Priority focus will be to research evidence-based primary prevention initiatives and programs and help guide CARE on how to incorporate this into existing programming
Additional focus will be to assist in evaluating the effectiveness of CARE educational programming, including bystander intervention analysis of "Wildcats Make a Pact"
Assist in managing CARE’s social media presence
Create and implement a targeted outreach plan to include student organizations
Assist in researching, planning, and hosting educational events, speakers, and on-going awareness campaigns
Update campus and community resource and referral information
Present educational programs related to sexual and relationship violence
Assist in maintaining the CARE website
Create and publish CARE’s annual report
How to Apply
If interested in the CARE Graduate Research Assistantship, please submit the following materials to Stephanie Foran <stephanieforan@k-state.edu>:
  - Resume/Curriculum Vitae
  - Cover letter stating your intended program of study
  - Contact information for three references

Justification
The Center for Advocacy, Response and Education (CARE) strongly depends on our Graduate Research Assistant to assist with educational programming, facilitating workshops and presentations, and presenting to hundreds of students, faculty, and staff each semester. This position also assists in providing evidence-based solutions in prevention programming that inform our practices. The GRA will analyze our surveys and informs us of how effective our programming is with students. Without this position, CARE would suffer greatly and be unable to reach as many students in preventing sexual and relationship violence.

Funding Source
This position is funded through Student Government Association Employment Opportunity Fund. We have been recipients of this fund for the last several years as SGA has recognized the importance of this position in reaching a vast amount of students across the university.