

September 2024

Master of Science

**Adult
Learning and
Leadership**

Master of Science in Adult Learning and Leadership

Kansas State University
College of Education

This graduate program meets program curricular requirements established by the College Student Education International (ACPA) and the Council for the Advancement of Standards (CAS) guidelines for professional preparation programs.

MISSION STATEMENT

The College of Education is dedicated to preparing educators to be knowledgeable, ethical, caring decision makers for a diverse and changing world through excellence in the:

- delivery of exemplary instruction to students at the undergraduate and graduate levels;
- production, interpretation, and dissemination of sound and useful research and scholarship;
- leadership, collaboration, and service within the profession; and
- promotion, understanding, and celebration of diversity.

ADMISSION REQUIREMENTS

Admission to graduate study is granted by the Dean of the Graduate School upon the recommendation of the faculty in the graduate program. Applicants seeking admission to this master's degree program must submit the information noted below. Before starting the online application, gather all information and documents for all of the following admission requirements so that they can be entered into the application. *All materials must be received before review will begin.*

Graduate School Requirement:

When an applicant is required to prepare a personal statement or writing sample as part of the admissions process, the applicant must be the author of the statement or sample in question. An applicant who submits a personal statement or writing sample that is not their original work, either because it was written by someone else or a software program utilizing artificial intelligence, the applicant will be deemed to have provided fraudulent information and may be denied admission or readmission on that basis.

Additional information about the Adult Learning and Leadership master's program is on the following website: <https://coe.k-state.edu/academics/program-areas/adult-learning-leadership/index.html>

- A. A Completed Online Graduate School Application.
Go to the Kansas State University Graduate School home page <http://www.k-state.edu/grad/> and click on "Start Your Application Now." Follow the prompts for completing the application process.

Application Deadlines.

U.S. Citizens and Permanent Residents: Applications are accepted throughout the year.

International Students: The online application, application fee, test scores, transcripts, financial documents, and all required application materials need to be submitted by the following dates:

- January 1** for fall (August) enrollment
- August 1** for spring (January) enrollment
- December 1** for summer (June) enrollment

B. Graduate School Application Fee.

Domestic Students—A \$65 application fee is required for all domestic students; *your application will not be processed without this fee.* The fee can be paid by credit card when completing the online application.

International Students—A \$75 application fee is required; *your application will not be processed without this fee.* The fee can be paid by credit card when completing the online application.

C. OFFICIAL transcripts.

You must upload into the online application a scanned copy (PDF preferred) of the official transcript(s) from each college or university where you received your bachelor's degree(s) and completed any post baccalaureate course work or degrees. Transcripts become part of your records at Kansas State University and cannot be returned. Please be aware that printouts from university student portals are not considered a copy of your official transcript. Request official transcripts be sent to the Graduate School at gsdocs@k-state.edu or mailed to K-State Graduate School, Official Transcripts, 113 Eisenhower Hall, 1013 Mid-Campus Dr., Manhattan, KS 66506

If you are admitted, you will be required to submit an official transcript for GPA and degree conferral verification from the institution(s) where you received your degree(s) and completed any post-baccalaureate credits to the K-State Graduate School.

Students whose transcripts are not in English must furnish a translation by an appropriate authority. Failure to list any colleges or universities attended may result in dismissal from the university.

D. Statement of Goals and Professional Experience.

You must upload into the online application a 1-2 page statement that includes the following information:

- Career and professional goals and aspirations, and how being accepted to the program will benefit the goals and aspirations
- A description of relevant professional experience within education or a related field
- Future professional plans

E. English Language Proficiency.

To demonstrate competence in the English language, an official report of scores on the Test of English as a Foreign Language (TOEFL), International English Language Testing System - academic exam (IELTS) or Pearson Test of English (PTE) must be sent to Kansas State University for all applicants whose primary language is not English. Enter your scores in the online application and upload the report of your scores.

Learn more about English proficiency requirements at:

<https://www.k-state.edu/grad/admissions/application-process/international/>

INTERNATIONAL APPLICANTS

International applicants must meet the same academic standards for admission as those required of domestic students. When applying for admission, international applicants must provide an **Affidavit of Financial Support** and documentation of **English language proficiency**. Detailed information about these issues is provided at the following website:

<https://www.k-state.edu/grad/admissions/application-process/international/>

THE REVIEW PROCESS

These are the steps in the application and review process:

- First, the applicant completes the online graduate application. This includes paying the application fee and uploading all additional documentation that is required.
- Second, once the online application has been completed and all needed additional documentation has been provided, the graduate program to which the student is applying will review the application and make an admission recommendation to the Graduate School.
- Third, the Graduate School reviews the application and the recommendation from the department. The Graduate School then sends an official decision letter to the applicant.

For more information, contact:

Dr. Royce Ann Collins
alearnlead@ksu.edu

Department of Educational Leadership

College of Education
363 Bluemont Hall
1100 Mid Campus Drive North
Kansas State University
Manhattan, KS 66506-5312
785-532-5535
foxksu@k-state.edu

Non-degree Status. In some cases, a student may wish to take a course(s) prior to being admitted in a degree program. In these cases, a person must be admitted as a non-degree student. No more than nine credit hours earned as a non-degree student may be applied toward an advanced degree. However, *successful completion of any hours taken as a non-degree student does not guarantee admission into the program.* Non-degree students are *not* eligible for financial assistance. A faculty advisor is *not* assigned to non-degree students.

Financial Aid. Questions about financial assistance should be directed to the Office of Student Financial Assistance, 104 Fairchild Hall, Manhattan, KS 66506, 785-532-6420, finaid@k-state.edu. For information regarding financial aid, you may go to www.k-state.edu/sfa.

Graduate Handbook. Once admitted, students should become familiar with the Graduate Handbook at <https://www.k-state.edu/grad/graduate-handbook/>. This handbook includes policies and procedures about advising, the program of study, enrollment, transfer credits, the final oral/written exam, required approval forms, and other aspects of the graduate program.

Advisor and Program of Study. Once admitted to the program, an academic advisor/major professor is assigned. The academic advisor assists the student in developing the program of courses the student will take to earn the master's degree. A program of study listing the courses the student intends to take is submitted to the Graduate School upon completion of nine hours (part-time students) or during the second semester (full-time students).

Program Requirements for the Master's Degree in Adult Learning and Leadership

33 credit hours

All courses are three credit hours unless otherwise noted.

A. Required Courses (15 credit hours)

EDACE	780	Introduction to Adult Learning and Leadership
EDACE	790	Characteristics of the Adult Learner
EDACE	818	Critical and Social Issues in Adult Learning
EDACE	830	Program Planning in Adult Learning and Leadership
EDCEP	816	Research Methods in Education (or approved equivalent)

B. Elective Courses (18 hours)

EDACE	765	Integrating Technology in the Curriculum with Adult Learners
EDACE	785	Designing Curriculum and Classroom Instruction for Adult Learners
EDACE	816	Foundations of Social Justice Education: Research, Theory, and Practice
EDACE	817	Reflective Practice in Social Justice Education
EDACE	820	Principles of Teaching Adults
EDACE	832	Inter/Intrapersonal Dynamics
EDACE	835	Developing Teams and Leaders
EDACE	834	Leading Adults in a Globalized Diverse World
EDACE	839	Experiential Learning and Leadership Dynamics
EDACE	847	Adult Learning and Leadership
EDACE	865	Principles of Workplace Learning
EDACE	875	Program Evaluation in Adult Learning and Leadership
EDACE	886	Seminar in Adult Learning and Leadership

(or other EDACE courses in the catalog or courses approved by the supervising committee)

Individualized Courses (may be used as electives)

(Students may take no more than 6 hours of individualized coursework as electives. Practicum coursework cannot exceed 3 credit hours.)

EDACE	733	Practicum in Adult Learning and Leadership (1-6 hrs.)
EDACE	775	Readings in Adult Learning and Leadership (1-3 hrs.)
EDACE	795	Problems in Adult Learning and Leadership (var.)

Note: The program will accept 12 hours transfer from the U.S. Army Command and General Staff College (CGSC) for students attending CGSC in residence, satellite or distance, as long as these credits are not used for another degree program and earned with a grade of B or better.

Faculty Members in Adult Learning and Leadership

Faculty Member	Research Interests
Dr. Trisha Barefield Teaching Assistant Professor <i>trishab@ksu.edu</i>	Collaborative Learning, Disability Identity and Inclusion, Informal and Incidental Learning, Generative Learning, Makerspaces, Philosophy of Education, Qualitative Inquiry
Dr. Royce Ann Collins Professor racollin@k-state.edu	Adult Learners in Higher Education, Teaching Adults, Teaching and Learning in Different Delivery Formats (online, intensive, accelerated), Program Assessment
Dr. Haijun Kang Professor <i>hjkang@k-state.edu</i>	Educational Technology and Adult Learning, Distance and Online Education, Adult Education in Multicultural Contexts, International & Comparative Adult and Continuing Higher Education
Dr. Farhan Sadique Assistant Professor <i>sadique@ksu.edu</i>	Microlearning, Learner Engagement, Competency-based Education and Development, Organization Development, Human Resource Development
Dr. Maja Stojanovic Assistant Professor <i>majas@k-state.edu</i>	Training and Development, Human Resource Development, Multilingualism and global citizenship, Critical literacies, Internationalization and intercultural literacy
Susan Yelich Biniecki Professor <i>susanyb@k-state.edu</i>	International Adult Education, Continuing Professional Education, Informal Learning, Knowledge Construction