

**Application to Teacher Education (ATE) Instructions
for the College of Education**

1. Complete all areas of the ATE COMPLETELY and ACCURATELY, failure to do so will result in your ATE being placed at the bottom of the pile and could delay enrollment. If you do not understand the instructions and have questions contact your advisor. All documents needed to complete the ATE can be printed at home from your Student Center in iSIS, Safari browser (*downloadable online*) is required to print these documents accurately. Otherwise, go to the Catalyst, 16 BH, to access a computer with the Safari browser (minimal fees apply).

2. Print a copy of your K-State Academic History Report from iSIS: Log on to iSIS, click on Student Center and then click on 'Other Academics', select 'Academic History' and print this report. Use this information to compute your K-State GPA and course verification. (Secondary students refer to the back of the ATE form for instructions in figuring your teaching field GPA).

3. If you have transfer credits from another institution(s) you must print a transfer credit report from iSIS: Go back to 'Other Academics' click on 'Transfer Credit Report'. Use this information to compute your GPA from other institutions and course verification. (Secondary students refer to the back of the ATE form for instructions in figuring your teaching field GPA). **All courses taken, regardless of transfer status, will count, use the Transfer Institution column NOT the K-State column for your calculations. (Refer to the pages below for examples of forms and clarification)**

To calculate your GPA refer to page 21 in your COE Undergraduate Student Handbook or online at <http://coe.ksu.edu/ss/handbook/computegpa.htm>

4. Turn in the application form along with the Academic History Report and Transfer Credit Report, if needed, to 13 Blumont Hall.

Application form-ATE

Application for Admission to the Teacher Education Program at Kansas State University

Name _____ Last _____ First _____ Middle Initial _____ WID Number _____
 Local Address _____ Daytime Phone _____
 E-Mail Address _____

***** DESIRED DEGREE (CHECK ONE) *****

I desire a degree in Education
 Elementary (Area of Concentration _____)
 Secondary (Teaching Field _____)
 I desire a degree in Music Education
 I desire a degree in Human Ecology: Family and Consumer Sciences Education
 I desire a degree in Early Childhood Education

I desire a degree in Agriculture Education
 I desire a degree in Arts & Sciences (Teaching Field _____)
 I already have a degree. I am working toward Teacher Licensure in _____

Admission to Teacher Education Requirements

1. Hours & GPA of All Work Attempted

Institution	Credit Hrs.	Grade Pts.	GPA	Office Use
Kansas State Univ.				
Cloud County CC				
Total				

2. Teaching Field GPA (TFGPA) (See reverse side for courses included in TFGPA.)
 (All Except Elementary Education Majors)

Institution	Credit Hrs.	Grade Pts.	GPA	Office Use
Kansas State Univ.				
Total				

3. Prerequisite Courses

	Grade	Office Use
Expository Writing I		
Expository Writing II		
Public Speaking		
College Algebra (or higher level math)		
MATH 160 or STAT 325		
DED 075 (See reverse side)		
Early Field Experience		

4. Pre-Professional Skills Test (PPST) or ACT Composite Score of 26 or higher

	Date Test	Passed	Scores	Office Use
Reading				
Writing				
Mathematics				
OR ACT Comp. Score				

To determine number of field placements needed, write below which semester you plan to take the following:

Elementary: Block A _____ Block B _____ Block C _____ Student Teaching _____
 Secondary: DED 315 _____ Block 1 _____ Block 2 _____ Student Teaching _____

If you must change the dates of these semesters, please come to BH 013 to fill out a change form.

I am hereby applying for the Teacher Education Program which I have designated on this sheet. I understand that I must fulfill all requirements listed on the reverse side for admission to the program. As evidence of my eligibility, I have provided the requested information.

Signature _____ Date _____

OFFICE USE

Admission Date _____	Curriculum _____
Advisor _____	Chgd. Curr. _____
<input type="checkbox"/> Full	Letter _____
<input type="checkbox"/> Provisional	

Center for Student and Professional Services
 College of Education
 Blumont Hall 013 • (785) 532-5524

2/17/11

WID not SSN

DO NOT Average or Add GPA's, Re-compute totals.

Elementary Students Leave Blank

Information from Grad Plan

Grade must be reflected in Isis

May be in progress at time of application and class must appear in Isis

Passing PPST or ACT 26 and higher, must be ON FILE at KSU

Sign and date, Remember ATE deadlines: Oct 1 and Feb 15

Report Results

[Return](#)

[Print](#)

Academic History View

Kansas State University
 Manhattan, KS 66506
 United States
 Name : William T Wildcat
 Student ID : ██████████
 Sex : ██████████
 Print Date : 2011-05-13

----- Academic Program History -----

Program : AS Undergraduate Degree
 2011-04-19 : Active in Program
 2011-04-19 : Social Sciences-BS Major

----- Transfer Credits -----

Transfer Credit from Hutchinson Community College
 Applied Toward AS Undergraduate Degree Program
 Course Trans GPA: 0.000 Transfer Totals : 29.00 29.00 0.000

----- Other Credits -----

Other Credits Applied Toward AS Undergraduate Degree Program
 Transfer Credit Other Transfer Credit 2008-12-01
 Transferred to Term Fall 2007 as
 TRANSFER 111 Transfer Credits 3.00 3.00 CR

----- Beginning of Undergraduate Record -----

Fall 2007

ENGL 251	Intro Literature	3.00	0.00	F	
Repeated : Originally Repeated Course					
HN 132	Basic Nutrition	3.00	3.00	C	6.000
KIN 220	Beh Basis Exer	3.00	0.00	F	
SOCIO 211	Intro Sociology	3.00	3.00	C	6.000
TERM GPA : 1.333		TERM TOTALS :		9.00	6.00 12.000

CUM GPA : 1.333 **CUM TOTALS :** **9.00** **55.00** **12.000**

Secondary ONLY: Teaching field GPA will have to be calculated by selecting individual courses, refer to back of ATE form for courses to consider.

Only Numbers needed for the KSU overall GPA.

[View Transfer Credit Report](#)

Model Nbr 1 Posted
 Institution Kansas State University
 Career Undergraduate
 Program ED Undergraduate Degree

To calculate transfer credit, ONLY use the column circled. Every graded course (except P, CR, W etc) taken must be included regardless of how it may have transferred. No difference in points for +or - grades

Credit Source Type Manual
 Source Institution Manhattan Christian College

Transfer Term	Incoming Course	Units Taken	Grade Input	Status	Equivalent Course	Units	Grade
Spring 2011	BIB 111	3	A	Posted	TRANSFER 001	3	TA
Spring 2011	BIB 113	3	A	Posted	TRANSFER 001	3	TA
Spring 2011	BIB 117	3	A	Posted	NOTRANSF 001	0	TA
Spring 2011	BIB 221	3	A	Posted	NOTRANSF 001	0	TA
Spring 2011	BIB 226	3	A	Posted	NOTRANSF 001	0	TA
Spring 2011	CHR 101		P	Posted	NOTRANSF 001	0	CR
Spring 2011	CHR 111		P	Posted	NOTRANSF 001	0	CR
Spring 2011	HIS 442	3	A-	Posted	TRANSFER 001	3	TA
Spring 2011	LSP 121	3	A	Posted	NOTRANSF 001	0	TA
Spring 2011	MIN 235	2	A	Posted	NOTRANSF 001	0	TA
Spring 2011	MSS 224	2	A	Posted	NOTRANSF 001	0	TA
Spring 2011	ORN 090	1	A	Posted	NOTRANSF 001	0	TA
Spring 2011	CED 211	2	B+	Posted	NOTRANSF 001	0	TB
Spring 2011	CHR 121		CR	Posted	NOTRANSF 001	0	CR
Spring 2011	COM 201	1	A	Posted	TRANSFER 001	1	TA
Spring 2011	FST 325	3	A-	Posted	TRANSFER 001	3	TA
Spring 2011	SCI 139	3	A	Posted	TRANSFER 001	3	TA
Spring 2011	THE 341	3	A	Posted	NOTRANSF 001	0	TA
Spring 2011	COM 211	3	A	Posted	COMM 106	3	TA
Spring 2011	PSY 111	3	A	Posted	PSYCH 110	3	TA
Spring 2011	SAN 213	3	A	Posted	SOCIO 211	3	TA

Application for Admission to the Teacher Education Program at Kansas State University

Name _____ WID Number _____
Last First Middle Initial

Local Address _____ Daytime Phone _____

E-Mail Address _____

••••• **DESIRED DEGREE (CHECK ONE)** •••••

- | | |
|--|--|
| <input type="checkbox"/> I desire a degree in Education
<input type="checkbox"/> Elementary (Area of Concentration _____)
<input type="checkbox"/> Secondary (Teaching Field _____)
<input type="checkbox"/> I desire a degree in Music Education
<input type="checkbox"/> I desire a degree in Human Ecology: Family and Consumer Sciences Education
<input type="checkbox"/> I desire a degree in Early Childhood Education | <input type="checkbox"/> I desire a degree in Agriculture Education
<input type="checkbox"/> I desire a degree in Arts & Sciences (Teaching Field _____)
<input type="checkbox"/> I already have a degree. I am working toward Teacher Licensure in _____ |
|--|--|

Admission to Teacher Education Requirements

1. Hours & GPA of All Work Attempted

Institution	Credit Hrs.	Grade Pts.	GPA	Office Use
Kansas State Univ.				
Total				

3. Prerequisite Courses

	Grade	Office Use
Expository Writing I		
Expository Writing II		
Public Speaking		
College Algebra (or higher level math)		
MATH 160 or STAT 325		
DED 075 (See reverse side)		
Early Field Experience		

2. Teaching Field GPA (TFGPA) (See reverse side for courses included in TFGPA.)

(All Except Elementary Education Majors)

Institution	Credit Hrs.	Grade Pts.	GPA	Office Use
Kansas State Univ.				
Total				

4. Pre-Professional Skills Test (PPST) or ACT Composite Score of 26 or higher

	Date Test Passed	Scores	Office Use
Reading			
Writing			
Mathematics			
-OR- ACT Comp. Score			

To determine number of field placements needed, write below which semester you plan to take the following:

Elementary:	Secondary:
Block A _____	DED 318 _____
Block B _____	Block 1 _____
Block C _____	Block 2 _____
Student Teaching _____	Student Teaching _____

If you must change the dates of these semesters, please come to BH 013 to fill out a change form.

I am hereby applying for the Teacher Education Program which I have designated on this sheet. I understand that I must fulfill all requirements listed on the reverse side for admission to the program. As evidence of my eligibility, I have provided the requested information.

Signature _____ Date _____

OFFICE USE	
Admission Date _____	Curriculum _____
Advisor _____	Chgd. Curr. _____
<input type="checkbox"/> Full	Letter _____
<input type="checkbox"/> Provisional	

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College of Education
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Admission to Teacher Education

APPLICATIONS

Transfer students from another institution should apply at the time of enrollment if all requirements have been satisfied.

APPLICATION DEADLINES

Applications will be accepted at any time. However, the following deadlines will be enforced.

FEBRUARY 15 - To Pre-enroll for Summer or Fall Professional Classes

OCTOBER 1 - To Pre-enroll for Spring Professional Classes

REQUIREMENTS

1. HOURS AND GPA (Grade Point Average)

• **Hours** 42 total hours for Elementary or 50 total hours for Secondary completed including **ALL KSU AND TRANSFER CREDITS**.

• **Overall GPA** Minimum of 2.5 GPA required in **all** college work attempted including all KSU and transfer credits. (To compute GPA, divide the number of attempted credit hours into the total number of grade points.)

2. TEACHING FIELD GPA (All Except Elementary Majors)

Minimum of 2.5 GPA required in **all** college work attempted in the teaching field including KSU and transfer/non-transfer credits. (For teaching field GPA, divide the number of attempted teaching field credit hours into the total number of teaching field grade points. **See the next column for identification of specific courses to include in GPA.**)

3. PREREQUISITE COURSES

Expository Writing I and II, Public Speaking, College Algebra (or a higher level math class) and a statistics course (MATH 160 or STAT 325 for elementary students, STAT 325 for secondary students) must be completed with a minimum grade of "C" in each class.

Credit for DED 075 Orientation to Teacher Education at Kansas State University (Elementary, Secondary, FACS and Music majors only). Credit for the appropriate Early Field Experience course for your major - EDEL/EDSEC 230, AGED 300, FSHS 313 or approved alternate course in teacher aiding. (Provisional admission given to those currently enrolled or pre-enrolled. Successful completion of these courses is required or you will be dropped from the teacher education program.)

4. PPST (PRE-PROFESSIONAL SKILLS TEST) or ACT

Minimum score of 172 in Writing, 173 in Reading, and 172 in Math on the Pre-Professional Skills Tests (PPST) or ACT composite score of 26 or higher. (Your official score report mailed directly from Praxis must be on file at K-State at the time of application.)

- Admission to teacher education is required for enrollment in the professional component.
- When a student changes majors within education, another Application for Admission to the Teacher Education Program must be filed.

TEACHING FIELDS [ALL EXCEPT ELEMENTARY]

AGRICULTURE All College of Agriculture courses.

ART All ART courses.

BUSINESS All ACCTG, FINAN, GENBA, MANGT, MKTG, and EDSEC 215, 315, 415, 416, 471.

EARLY CHILDHOOD EDUCATION All FSHS courses included in the Professional Early Childhood Education Requirements. (see option sheet)

ENGLISH All ENGL courses.

ENGLISH/JOURNALISM All ENGL and MC courses.

FAMILY AND CONSUMER SCIENCES All College of Human Ecology courses.

JOURNALISM All MC courses.

MATHEMATICS All MATH courses and STAT 325 or higher.

MODERN LANGUAGE All modern language courses.

MUSIC All music courses except the music ensembles (band, orchestra, etc.). Dr. Fallin or Dr. Burrack's signature approval also is required.

NATURAL SCIENCES All BIOL, BIOCH, CHM, GEOL, PHYS, ENTOM 312, 313, ASI 500, DEN 425, GEOG 221.

SOCIAL SCIENCES All ECON, HIST, POLSC, SOCIO, ANTH courses, (except ANTH 280 & 281), GEOG courses (except GEOG 221).

SPEECH All COMM and THTRE courses.

Admission to Professional Semester (Student Teaching)

- All students must apply on-line at: <http://www.coe.ksu.edu/ss/forms.htm> for the Professional Semester (Student Teaching) no later than December 20 of the year preceding the Professional Semester. This application must be submitted even though all admission requirements for the Teacher Education Program are not satisfied at the time of the application.
- Questions concerning student teaching should be directed to the personnel in the Center for Student and Professional Services office (Bluemont Hall Room 013).