

**College of Education Student Affairs Committee**  
**Minutes December 2, 2010**

Virtual Meeting with Debra Andres, Nancy Bridges, Candi Hironaka, Judy Hughey, Ann Knackendoffel, Mechell Martinez, Bob Shoop, Colleen Cavanaugh (UG Stu. Rep.), and Jen Miller (Grad. Stu. Rep.)

**1. Minutes of the November 4, 2010, meeting were distributed.**

**2. Old business**

Professional Hours Guidelines (Ann Knackendoffel)

Gail Shroyer and C&I has established a committee to work on revising the undergraduate professional hours guidelines. We asked if SAC could have a representative on the committee as well. Allison Mense, a graduate student in the COE student advising office, will represent SAC on this committee. Ann will attend the first meeting, taking place today, Dec. 2, with Allison and then Allison will report back to Ann about progress if additional meetings are needed.

Bulletin Board Space for Professional/Volunteer Hours (Mechelle Martinez)

A bulletin board has been installed outside the Catalyst to use for posting of information related to professional and volunteer hours. Mechlle reported that a student volunteer decorated the Professionalism bulletin board. The set-up and decoration is temporary pending what C & I office may want on it.

**3. New business**

Distinguished Cooperating Teacher Award – (Nancy Bridges)

Nothing new related to the Outstanding Cooperating Teacher selection since it was already awarded in October. Nancy will remind the clinical instructors at the meeting on Thursday that the process is continuing and to begin thinking about nominations during the spring semester. She will distribute a revised nomination form after our next meeting.

Outstanding Undergraduate Student Awards – (Deb Andres) No report.

Outstanding Graduate Student Award – (Bob Shoop)

The following individuals were selected to receive the award this semester:

Shelley Aistrup - Doctoral recipient and Grizelda MacDonald - Masters recipient

Outstanding Future Teacher Award — (Mechelle Martinez)

The following individuals were selected to receive the award this semester:

Ashley Robinson - Elementary Outstanding Future Teacher

Jana Biery - Secondary Outstanding Future Teacher

COE Graduate Student Organization – – (Jen Miller) No new information to add about the EGSO this month. There are a few events that are in the planning stages for the spring semester: a portfolio preparation inservice/meeting and a few social events.

Education Council – – (Colleen Cavanaugh) Education Council did not meet this week. it was moved to **next Tuesday**. Education Council will be replacing three officers due to scheduling conflicts with current chairs. Those positions being replaced are Vice President, Publicity Co-Chair, Student of the Month Chair.

Graduate Student Graduation Brunch – (Ann Knackendoffel) Dec. 10, 2010 at the Manhattan Country Club.

Election of SAC Chair for 2011 – No action

**4. Other –**

**5. Next Meeting February 3, 2010 8:00 BH 368**

Respectfully submitted by Ann Knackendoffel  
SAC Acting Secretary

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