

KANSAS STATE UNIVERSITY
COLLEGE OF EDUCATION
FACULTY AFFAIRS COMMITTEE

Minutes of Meeting - November 6, 2003

Members Present - Chairperson, Dr. Frank Spikes (FAE); Dr. Gerald Bailey (EDADL); Dr. Paul Burden (EDEL); Dr. Fred Newton (EDCEP), Dr. Jackie Spears (EDSEC), Dr. Bob Zabel (EDSP); Wes Pike (UG Student); Dale Shipps (CSPS).

Dr. Zabel moved that the Minutes of the October 2 meeting be approved. Second by Dr. Bailey. Motion carried.

Dr. Spears replaces Dr. Todd Goodson on the COE Faculty Affairs Committee and will be a member of the Excellence in Advising Award Sub-Committee.

Dr. Spikes will send a letter to COE faculty regarding nomination forms for the 2004 COE Excellence in Academic Advising and Excellence in Graduate Teaching Awards. Nominations should be turned in to Lois Brunmeier in BH 006 by December 1, 2003. Nominees will be notified by December 8. Supporting materials for each nominee will be due in the Dean's Office by February 2, 2004. The committee determined that a completed nomination form is all that is necessary to nominate someone for the Excellence and Graduate Teaching Award and not two to five letters of support from current/active graduate students. Dr. Spikes may invite the two Sub-Committee chairpersons, Dr. Larry Scharmann and Dr. Jenny Bay-Williams to a future meeting of the Faculty Affairs Committee to go over suggested time lines for having the selection process completed.

Nine nominees for the Alumni Fellow Award have turned in all of the necessary materials to be considered for the award. It is possible that one more person may get the rest of her materials in so that it can be considered. The materials are located in BH 363 and each Faculty Affairs Committee member is to make arrangements with Sandy to read over all of the nomination materials before the next meeting on December 4. Committee members should try to identify the person or persons they feel are deserving and this will be the basis of discussion at the Faculty Affairs Committee at the December 4 meeting.

There being no further business, the meeting adjourned at 9:15 a.m.