

COE Executive Committee Meeting Minutes  
October 13, 2009  
8:30 a.m.- BH 368

Present: Dean Mike Holen, Dr. Judy Hughey, Dr. Frank Spikes, Dr. Warren White, Dr. Gail Shroyer, Dr. Trudy Salsberry, Dr. Kimberly Staples, Diane Murphy, Dr. Todd Goodson, Dr. Leah McKeeman

- I. Call to order at 8:30 a.m. by Dr. Hughey
- II. Dr. Salsberry moved approval of EC minutes from September, seconded by Dr. White. Motion passes.
- III. Standing Committee Reports
  - a. Academic Affairs – Reported by Dr. Goodson  
Undergraduate and Graduate Course and Curriculum Changes, Dr. Salsberry moved approval to accept the course changes. Motion carries.
  - b. Faculty Affairs – Reported by Dr. Hughey  
Feedback was requested regarding changes made in the advising and teaching awards. Discussion centered on how to effectively frame awards through conceptualization and wording.
  - c. Student Affairs – No report
  - d. Diversity for Community – Reported by Dr. Salsberry  
There will be some upcoming brown bags for those who received funding. There is a call for manuscripts to be reviewed in Educational Considerations. The committee will be reviewers.
- IV. Old Business (including Dean Holen's input on budget issues)  
Review of CCOP and DCOP Budget Ideas/Follow-up from CCOP retreat
  - Discussion focused on what the purpose and goal should be in reviewing the budget ideas from the CCOP and DCOP.
  - Dr. Hughey proposed a College wide task force to address and discuss problems and make recommendations regarding recognizing grant writing for merit and promotion and tenure. There was agreement that this should be pursued.
  - Discussion centered on how to foster an effective discussion regarding combining secondary and elementary education into a C&I department at the departmental level. The idea was proposed to potentially have a third party/neutral party to facilitate the discussion. Dr. Goodson moved to move forward with discussion regarding the creation of a C&I department. Dr. White seconded motion. Motion carries.
- V. Other reports
  - a. Faculty Senate – Reported by Dr. Hughey
    - i. In the budget review process, the Faculty Senate has been assured that they will be involved with the process.
    - ii. The administrative review document in the handbook has been revised and will be coming up for a vote.
    - iii. The Faculty Senate is voting on revised language regarding faculty evaluations.

- b. Graduate Council – Reported by Dr. Shroyer
    - i. The calendar of events should have been sent out to everyone.
    - ii. There is encouragement to attend the KSU Research Forum. Please encourage your graduate students to attend. The Capital Summit will follow this event.
    - iii. The graduate handbook is currently being revised and language is being tightened down.
  - c. EGSO – No report
  - d. Library – No report
  - e. Education Council – No report
- V. Old Business
- a. There was discussion regarding the qualitative software. After speaking with an expert, the software package doesn't work well with Mac. The recommendation would be that there is would not be a good opportunity for our College at this point.
  - b. For those interested in doing training for at risk students (graduate/undergraduate) and faculty, the option exists. If you're interested, please contact Dr. Hughey.
- VI. Dean's Report
- Dean Holen shared information about Leadership Studies relationship to the College of Education.

Meeting adjourned at 10:15am.