

## COE Executive Committee Meeting Minutes

March 11, 2008

8:30 a.m.- BH 368

Present: Dean Mike Holen, Dr. Frank Spikes, Dr. Judy Hughey, Dr. Steve Harbstreit, Dr. Gail Shroyer, Dr. Warren White, Dr. Kimberly Staples, Diane Murphy and Leah McKeeman.

- I. Call to order at 8:30 a.m. by Dr. Hughey
- II. The minutes from the January and February meetings were approved.
- III. Standing Committee Reports
  - a. Academic Affairs – Reported by Dr. Harbstreit  
Dr. Teresa Miller was elected the new chair of the Academic Affairs Committee, replacing Dr. Harbstreit.
  - b. Faculty Affairs – No report
  - c. Student Affairs – Reported by Dr. Hughey
    - The committee is planning the graduate commencement brunch at a different location due to the country club renovations.
    - The student award information is being collected.
  - d. Diversity for Community – Reported by Dr. Staples  
The committee has funded three grants. A professional development opportunity to the Negro Baseball Museum is planned for April 4<sup>th</sup>. Dean Holen shared his intention to allocate an additional \$5,000 to the DCC fund.
- IV. Other reports
  - a. Faculty Senate – Reported by Dr. Spikes
    - The academic calendar will be discussed and placed on the Regents agenda.
    - A new interim Associate Dean of International Affairs will be appointed in a short amount of time.
    - There will be a campus wide faculty form for crisis management.
    - There are issues regarding the reverse text messaging system..
    - Sue Mace has submitted a report to the Provost regarding continuing education.
    - The Provost has established a working group to discuss the definition of plagiarism. There appear to be several working definitions of the plagiarism. Following a decision on a university definition, it was discussed that communication to students and faculty was critical.
  - b. Graduate Council – No Report
  - c. EGSO – Reported by Leah McKeeman  
The next meeting will be April 9<sup>th</sup>, 4:00 p.m.-5:00 p.m., on academic writing. Erin Jurand, a PhD candidate, will be representing the COE at the Capital Graduate Research Summit on Thursday.
  - d. Library – No Report
  - e. Dean's Report – Reported by Dean Holen
    - The Alumni Fellow, Dean Santos, visit went extremely well.
    - Dr. Steve Benton announced his resignation. He will leave his present

position by June. There will be an internal search within the department for a new chair.

- The Dean continues to communicate and work with the Provost regarding the transition of the Leadership Studies Program to the Provost's Office. The ground breaking for the new Leadership Studies building will be April 18<sup>th</sup>.
- The legislature continues to review alternative requirements for teaching licensure. A compromise resolution might be possible.
- There appears not to be a process for screening qualitative aspects of graduate students similar to what the College of Education implements for undergraduate students. The Executive Committee may want to study the issue.
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Meeting was adjourned at 9:30 a.m.