

College of Education/Academic Affairs Committee Minutes
3 September 2009

Members Present: Dr. Miller, Dr. Shroyer, Dr. White, Dr. Burenheide, Dr. Larson,
Dr. Craft, Dr. Goodson, Dr. Murphy, R. Landers, Dr. Perl

Guest: Dr. Thompson

I. Meeting was called to order at 8:30 am

II. Welcomes were extended to Dr. Shroyer, New Graduate Coordinator Representative and
guest Dr. Thompson, Chair of the Department of Educational Leadership.

III. Minutes were approved through consent

IV. Course and Curriculum Proposals from Department of Educational Leadership

- i. Title Change in Program (ED Admin & Leadership→ED Leadership)
White Moved and Craft seconded to approve proposal.
Approved unanimously.
- ii. Prefix to change from EDADL to EDLEA for course numbers (Appendix C)
Moved Goodson and seconded White to approve proposal.
Discussion on EDLEA 213—a course no longer taught but number kept for
Department and originally was a course for participants in Boys State.
Discussion on EDLEA 502—a course similarly utilized. Approved
unanimously.
- iii. Expedited (minor) Changes (Appendix C)-EDLEA 502, EDLEA 775, EDLEA
786, EDLEA 795, EDLEA 827, EDLEA 830, EDLEA 834, EDLEA 835, EDLEA
836, EDLEA 838, EDLEA 845, EDLEA 855, EDLEA 886, EDLEA 889, EDLEA
898, EDLEA 899, EDLEA 910, EDLEA 928, EDLEA 986, EDLEA 991, EDLEA
999.
Moved to accept as an omnibus package by White, seconded by Goodson.
Subsequent discussion: Perl asked if a minor editorial change is needed in
the forms, under academic group if it should be changed from “COE” to “ED”
The form will be amended. Murphy asked if the permissions information is
correct on all information. Thompson clarified the nature of the courses and
curricula. Perl asked for clarification on the variable title of EDLEA 775.
Through subsequent discussion, the phrase “varies by section” will be used
as appropriate. White asked if there should be forms for all those courses
listed on the previous motion. It was determined that it was not necessary at
this time and those two courses had no changes other than the prefix.
The question was called and approved unanimously.

- iv. Appendix A forms-EDLEA involving the approval of new courses (moved from seminar or topics courses): EDLEA 801, EDLEA 810, EDLEA 901, EDLEA 902, EDLEA 950.
Moved by White, Seconded by Murphy to approve proposal. Miller discussed that the courses have been taught before and are being assigned a permanent course number. This action should make it easier for prerequisites and naming courses on transcripts with the iSIS system. Motion approved unanimously.
- v. Appendix EDLEA 819 was a course omitted from the previous omnibus
Moved to approve by White, seconded by Goodson to approve proposal.
Approved unanimously.
- vi. Appendix D for Leadership Studies –Change of prefix from EDLST to LEAD.
Moved by Murphy and Seconded by Craft. Perl suggested the change of academic group from “COE” to “ED.” The form will be amended.
- vii. Appendix A forms-LEAD: New courses--LEAD 420 and LEAD 499. New Courses to be moved from previously independent courses to permanently number courses. Murphy asked about prerequisites. Thompson provided a clarifying answer providing the rationale for keeping it the same. Moved by Murphy and seconded by Larson to approve proposal. Approved unanimously.
- viii. Appendix C forms LEAD- Change in Hours for LEAD 502. White asked regarding the 0-3 credit distinction and Thompson provided clarification that the 0 option is used for instances like Boys State participation. Perl then asked regarding the use of grading system. A change will be made to enable a grade to be given or approval of work for the class. Moved by Goodson and seconded by White to approve proposal. Approved unanimously.
- ix. Appendix D forms-EDACE. Program Change for EDACE providing for new requirements for the program and moving from 36 to 33 hours. Moved by White and seconded by Larson to approve proposal. Approved unanimously.
- x. Appendix C forms EDACE. Changes for EDACE 820 and EDACE 860
Changes are course title changes, prerequisites, and description changes to reflect current practices for adult education. Moved by Craft and seconded by Goodson to approve proposal. Approved unanimously.
- xi. Appendix A forms EDACE. New Course Approval for EDACE 818, EDACE 847, EDACE 850, EDACE 865, EDACE 875, EDACE 880, EDACE 940. This change is to provide permanent numbers for EDACE 886 numbers. Moved by White and seconded by Larson to approve proposal. White denoted a few minor editorial changes to eliminate typographical errors in the form for EDACE 818. Approved unanimously.

- xii. Appendix D forms. Discontinuing EDACE 738, EDACE 739, and EDACE 753. These drops will be reformatted to Appendix B. Moved by White and seconded by Goodson to approve proposal. Approved unanimously.

V. Reading Specialist Endorsement Proposed Changes

Dr. Burden submitted a Proposed Change in Curriculum Form for the Reading Specialist Program. The internship has been removed from the program because KSDE no longer requires an internship by the university. They have to have a mentorship after receiving the initial license from the state. Moved by Perl and seconded by White to approve proposal. Perl suggested a person be present at the Graduate Council committee to explain the change. Dr. Shroyer and Dr. Craft, and Dr. Collins are currently serving on the Graduate Council. Approved unanimously with the proposal being placed on the proper form (Appendix D).

VI. Syllabus checklist

Miller handed out a checklist for syllabi provided by Dr. Wissman.

VII. Discussion

Shroyer asked about the timeline of submitting course changes using the new forms the length of time to go through the process so that departments would know the changes were in effect. Miller serves on Faculty Senate and can follow the process, as can those on the Graduate Council. Those submitted today are planned to go into effect for spring 2010.

VIII. In November, election of officers will take place.

IX. Meeting adjourned at 9:40

Minutes submitted by Dr. Brad Burenheide

