

COE Academic Affairs
Minutes: 5 March 2009

Meeting called to order at 8:30 am

Introductions of members taken to welcome new student members: Rachel Landers, Undergraduate student; Lisa Thomas, Graduate student.

Attendance: T. Miller, Chair, R. Landers, T. Goodson, B. Burenheide, L. Larson, K. Moran, W. White, L. Thomas, M. Hancock, D. Murphy, J. Wissman, M. Perl

Minutes--Move to Approve by White. No Discussion. Accepted as presented.

First item—Approval of course change request package from EDCEP.

Moved by White to accept. Seconded by Larson.

Courses discussed include: EDCEP 923, EDCEP 925, EDCEP 926, EDCEP 830, EDCEP 831

Discussion began by Murphy regarding the course package presented. 2 of the courses are curriculum changes. The rest are numbering changes.

Perl asked about the prerequisites suggested and how this would be viewed by the Faculty Senate. Perl also asked about the syllabus for proposed change of EDCEP 926 course and what the material contained within. Discussion focused on the material that had different numbers than what is proposed. Moran commented on the issue as to whether it should have the new proposed number or the previous course number. White and Murphy concurred that they are for in-house use and should be the old number until the course is changed. Perl continued to ask when the course is offered as it was blank on the course form. Since the course will be offered only in odd numbered years, it was listed in the rationale and not under the term offered, as advised by C. Becker (Office of Planning and Analysis and Faculty Senate). Discussion occurred and C. Becker will be notified as to how this will impact course presentation.

The question of approval was called. Passed unanimously. The issue of asking C. Becker questions noted above will be undertaken by Miller. Murphy shared information regarding the future of course changes.

Second Item—Preparation for NCATE session next week.

Our visit is 9:15-10:00 BH 217

Wissman shared information about the visit schedule. Wissman asked White and Perl to share information about potential questions that we may encounter. Wissman pointed out that we have in place procedures to shape curriculum, including the syllabus checklist. Much of the curriculum generation takes place at the department and program level. Wissman talked about the shape of the visiting committee and some of the responsibilities they will be taking on during the visit. Final discussion focused on general questions regarding the upcoming visit.

Next meeting will have a report from Be Stoney regarding Student Affairs and Warren White with information on TEAC and UAC reports.

Meeting adjourned at 9:10 am

Submitted by Brad Burenheide, Secretary