

**COE Academic Affairs Committee
Minutes for March 6, 2008 meeting
8:30 a.m./BH 341D**

Attending: Jan Wissman, Marjorie Hancock, Warren White, Todd Goodson, Diane Murphy, Mike Perl, Brad Burenheide, Teresa Miller

The meeting was called to order and the minutes approved as presented.

The following **Sub-Committee Reports** were given:

The **Academic Reinstatement Committee** annual report was presented by Todd Goodson. Discussion followed with a question regarding any tracking done for students after reinstatement. That tracking is currently done through Diane Murphy's office.

The **Teacher Education Advisory Council** annual report was presented by Warren White. Discussion followed regarding topics for discussion for this group next year related to the alternative certification being considered by the legislature this spring and possibly next fall --district certification of teachers; community college certification of teachers; non-profit group (ABC TE) certification of teachers, etc. It was suggested that as we hear from graduates as to important components of their programs and/or suggestions, we should get that information to this committee--such as changes that have been addressed that came from this committee, graduate satisfaction with those changes, etc. Members were encouraged to share those items with Warren White.

The **Program Coordinating Committee** report has been scheduled for the April meeting and will be presented by Jan Wissman.

New Business:

The **new procedures** for course and curriculum changes were previewed by Mike Perl and Jan Wissman. A proposal will be presented to Faculty Senate for first reading, and is intended to refine and expedite current procedures. Our college's representative on the Academic Affairs Committee for Faculty Senate, Doris Carroll, will be asked to join us for the April session to provide more information about the timeline and expectations for these changes.

Election of Officers

Ken Hughey will be unable to serve as Chair for this term (refer to February minutes). Teresa Miller volunteered to serve as Chair and made that a motion. The motion was seconded by Brad Burenheide and approved. Catherine Maderazo was nominated for Secretary and the motion was seconded and approved.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Teresa

Teresa Northern Miller, Secretary

