

COE Academic Affairs Committee Meeting

Thursday, September 1, 2005

Next Meeting: Thursday, October 6, 2005

Attending:

Steve Harbstreit/Secondary Education
Diane Murphy/Student Services/Licensing
Ken Hughey/Counseling and Educational Psychology
Warren White/Special Education
Mike Perl/Student Services
John Staver/Elementary Education
Linda Thurston/Administration
Teresa Miller/Educational Leadership
Kevin Kramer/Graduate Students
Ashley Nunez/Undergraduate Students

The meeting was called to order by Steve Harbstreit at 8:30 a.m.

The minutes were approved as submitted. Discussion followed regarding representation of all departments and a copy of our membership and representation will be sent to Pam Monroe to add to the college records for this year.

Warren White moved with a second by John Staver that the curriculum change/minor modification for the Graduate certificate in Academic Advising be approved. Discussion followed and the motion was approved with these changes:

Specifying “change” on the form;

addition of clarifying language, such as “EDCEP 829 is a variable 2-3 credit course at this time.” A course change is not needed, but may be brought to us at a later time.

The Course Change/minor modifications listed on the agenda:

EDCEP 737/Drug Abuse Education, and EDCEP 833 Creativity in Education reflecting the change of removing “on sufficient demand” to “alternating summers” do not require our action and were removed from the agenda. The change has been submitted to the Graduate Council.

Steve Harbstreit reminded members that if departments have 300 courses that should be counted as UGEs, forms need to be submitted through our committee. There is a Provost’s committee looking at UGEs now, so we may want to delay action until that committee makes its report.

Student services staff members are currently being trained on the new university-wide student system projected to be ready next fall for enrollment. The College of Business is currently testing it so that the problems can be resolved (hopefully).

Guidelines for course changes (Graduate level) will be sent to members electronically. The meeting was adjourned.

Respectfully submitted,
Teresa Northern Miller, Secretary