

**COE Academic Affairs Meeting
Thursday, April 14, 2005**

Attending: Steve Harbstreit, Mary Evan Griffith, John Staver, Chandra Frost, Warren White, Teresa Miller.

Steve Harbstreit called the meeting to order. The minutes from the last meeting were approved as presented.

The Social Studies Curriculum change (Secondary Education) was presented. The suggested change is to address minimum competencies in the core courses. Ken Hughey made a motion for acceptance of the change, Warren White seconded the motion. Discussion followed. The motion was approved. The process will require a green sheet, so the change request will be sent back to Secondary Education to complete the additional forms.

The University General Education college requirement modification was presented from Jan Wissman and Chandra Frost. The intent is to help transfer students. The proposal will be referred to Elementary and Secondary Education Departments for action. If approved, it will come back to our committee.

Steve Harbstreit distributed copies of the College of Education Graduate Handbook.

Diane Murphy addressed the issue of dual numbers for courses. Earlier this year, we approved a course change which has caused problems with transcripts, since the same number would have two different meanings. The change request is now with the Faculty Senate. The committee suggestion is to change the number to 221 or another number that has not been previously used. The elementary and secondary education departments will be contacted for approval and/or other suggestion. Jackie Spears will be contacted for information about revising the number within the Faculty Senate process.

The meeting was adjourned.