

EQUIPMENT, TECHNOLOGY and SERVICES AVAILABLE

Equipment

- ▶ Video projectors *
- ▶ Document cameras *
- ▶ Mac laptops *
- ▶ TV with DVD/VCR on carts
- ▶ Tripods
- ▶ Digital cameras
- ▶ Digital camcorders (mini DV, HD and SD)
- ▶ Easels
- ▶ PA system
- ▶ Extension cords
- ▶ A/V carts
- ▶ Microphones
- ▶ Boom boxes (cassette/CD player)
- ▶ TV/VCR and TV/DVD combo units
- ▶ Tape recorders
- ▶ Microcassette and regular cassette transcriber
- ▶ Digital voice recorders

Classroom Workstations (3 available)

each containing:

- ▶ Mac computer
- ▶ VCR
- ▶ document camera
- ▶ Video projector
- ▶ audio system

Mobile Computer Labs (5 available)

- ▶ 15 Mac laptops each

Mini Mobile Computer Labs

- ▶ Check out up to 8 Mac laptops

Power Supply Kits (available on request as needed)

VP (Visual Presenter) Carts (2 available)

each containing:

- ▶ document camera
- ▶ audio system
- ▶ video projector
- ▶ VCR

* These items are NOT available for COE student checkout.

Note: Some items may require training.

Equipment Scheduling

Please send all requests for scheduling any of the listed equipment to Media Scheduling at coesched@k-state.edu. All requests are first-come-first served. Please allow at least 24 hours advance notice so that we can have equipment ready for use.

iLife Room

This room is available as a quiet place to record audio/video and may be reserved in advance. The following equipment for use in this room can be checked out from the front counter:

- ▶ Microphones and headphones
- ▶ Digital camcorders
- ▶ Digital cameras and card readers

All Catalyst Mac laptops are loaded with iLife software (iMovie, iDVD, iPhoto, iWeb, and GarageBand).



Technology Rooms Supported

Training is recommended before use. Contact 2-5926

Scheduled through the Curriculum & Instruction office:

- ▶ **BH 343/344:** VCR, DVD player, document camera, computer hookup with video projector, audio system
- ▶ **BH 342:** VCR, DVD player, document camera, computer hookup with video projector, audio system, Interwrite Smart Board
- ▶ **BH 217/225:** VCR, DVD player, document camera, computer hookup with video projector
- ▶ **BH 256:** VCR, DVD player, document camera, computer hookup with video projector, audio system, Interwrite Smart Board, 2 projectors (both project the same thing)

Scheduled through the Dean's Office:

- ▶ **BH 21:** VCR, DVD player, document camera, computer hookup with video projector, audio system

CATALYST

Technology and Media Services

Front Desk

Ask at the front desk or contact: 2-5926

- ▶ Technology support
- ▶ Drymounting and laminating
- ▶ Student access to laptops to be used in the Catalyst
- ▶ Laser printing (color and B&W)
- ▶ Scanning and email stations
- ▶ Die-cut press (letters and shapes)
- ▶ CD and DVD duplication and printing

Graphic Design/Photography/Web

Contact: Mary Hammel, 2-5893

- ▶ Design for fliers, brochures, posters, logos, etc.
- ▶ Digital photography and scanning
- ▶ Website design and management

Audio/Video

Contact: Rusty Earl, 2-6049

- ▶ Audio/video production and editing
- ▶ Audio and video duplication

Database Design and Management

Contact: Matthew Heinrich, 2-5926

- ▶ Database programming

Interactive Video Conferencing

Contact: Val McKain, 2-5926

- ▶ PolyCom® and Adobe™ Connect scheduling

Technology Support/Networks

Contact: Dennis Devenney, 2-5926

- ▶ Hardware and software issues
- ▶ Network problems

Midwest Equity Assistance Center

Contact: 2-6408 or ask at the front counter

- ▶ Equity resources: books, videos, posters, etc.