

March 2016

Master of Science

**College
Student
Development**

KANSAS STATE
UNIVERSITY.

College of Education

Master of Science in College Student Development

Kansas State University
College of Education

The official title of this degree that was approved by the Kansas Board of Regents is MS in Counseling and Student Development.

MISSION STATEMENT

The College of Education is dedicated to preparing educators to be knowledgeable, ethical, caring decision makers for a diverse and changing world through excellence in the:

- delivery of exemplary instruction to students at the undergraduate and graduate levels;
- production, interpretation, and dissemination of sound and useful research and scholarship;
- leadership, collaboration, and service within the profession; and
- promotion, understanding, and celebration of diversity.

PROGRAM OVERVIEW

The Special Education, Counseling, and Student Affairs graduate program offers a Master of Science degree in Counseling and Student Development with an emphasis in College Student Development. This emphasis is designed to prepare the student for work in a college setting at one or many different student affairs agencies and to assist the student to meet the professional entry-level and advancement requirements in the field. A minimum of 39 graduate credit hours are required in the program.

Students complete 24 hours of core courses and also select one of three options. The advising option is most appropriate for those intending primarily to provide developmental advising within a college or university. The administration option is more appropriate for those intending to work in student affairs in higher education or manage student services. The student services in intercollegiate athletics option is appropriate for those who wish to pursue a career working with college student athletes.

ADMISSION REQUIREMENTS

Admission to graduate study is granted by the Dean of the Graduate School upon the recommendation of the faculty in the graduate program. Applicants seeking admission to this master's degree program must submit the information noted below. Before starting the online application, gather all information and documents for all of the admission requirements so that they can be uploaded into the application system. All materials must be received before review will begin.

A. A Completed Online Graduate School Application.

Go to the Kansas State University Graduate School home page <http://www.k-state.edu/grad/> and click on "Apply Now." Follow the prompts for completing the application process.

Application Deadlines.

U.S. Citizens and Permanent Residents: Applications are accepted throughout the year.

International Students: The online application, application fee, test scores, transcripts, financial documents, and all required application materials need to be submitted by the following dates:

- January 1 for fall (August) enrollment
- August 1 for spring (January) enrollment
- December 1 for summer (June) enrollment

B. Graduate School Application Fee.

Domestic Students—A \$50 application fee is required for all domestic students; the application will not be processed without this fee. The fee can be paid by credit card when completing the online application.

International Students—A \$75 application fee is required; the application will not be processed without this fee. The fee can be paid by credit card when completing the online application.

C. Official Transcripts.

You must upload into the online application system a scanned copy (PDF preferred) of the official transcript(s) from each college or university where you received your bachelor's degree(s) and completed any post baccalaureate course work or degrees. Transcripts become part of your records at Kansas State University and cannot be returned. Please be aware that printouts from university student portals are not considered a copy of your official transcript.

If you are admitted, you will be required to submit an official transcript for GPA and degree conferral verification from the institution(s) where you received your degree(s) and completed any post-baccalaureate credits.

Students whose transcripts are not in English must furnish a translation by an appropriate authority. Failure to list any colleges or universities attended may result in dismissal from the university.

For consideration for regular admission, applicants must have a 3.0 grade point average (GPA) in their junior and senior years of the bachelor's program. Those with GPA's between 2.65 and 2.99 may be considered for probationary admission if it can be demonstrated that there is potential for success in the graduate program. This potential is demonstrated, in part, on the basis of results from the Graduate Record Exam (GRE) or the Miller Analogies Test (MAT).

D. Statement of Goals and Professional Experience.

You must upload into the online application system a 1-2 page, double-spaced statement that includes the following information:

- Career and professional goals and aspirations, and how being accepted to the program will benefit the goals and aspirations;
- The reason for interest in seeking the master's degree in college student development;
- Evidence of motivation, leadership, and strong work ethic; and

- Professional experiences that support application.

The paper is to be well written and thoughtfully presented. For resources to help with writing the paper, see the Purdue Online Writing Lab (OWL) at <http://owl.english.purdue.edu/>.

E. A Professional Resume or Vitae.

You must upload into the online application system a professional resume/vitae that includes previous academic degrees, past and present employment, professional activities and roles, and other pertinent information.

F. English Language Proficiency.

To demonstrate competence in the English language, an official report of scores on the Test of English as a Foreign Language (TOEFL), International English Language Testing System - academic exam (IELTS) or Pearson Test of English (PTE) must be sent to Kansas State University for all applicants whose primary language is not English. Enter your scores in the online application and upload the report of your scores.

Learn more about English proficiency requirements at:

<http://www.k-state.edu/grad/admissions/application-process/international/>

INTERNATIONAL APPLICANTS

International applicants must meet the same academic standards for admission as those required of domestic students. When applying for admission, international applicants must provide an Affidavit of Financial Support and documentation of English language proficiency. Detailed information about these issues is provided at the following website:

<http://www.k-state.edu/grad/admissions/application-process/international>

THE REVIEW PROCESS

These are the steps in the application and review process:

- First, the applicant completes the online graduate application. This includes paying the application fee and uploading all required documentation.
- Second, once the online application has been completed and all needed additional documentation has been provided, the graduate program to which the student is applying will review the application and make an admission recommendation to the Graduate School.
- Third, the Graduate School reviews the application and the recommendation from the department. The Graduate School then sends an official decision letter to the applicant.

ADDITIONAL INFORMATION

Nondegree Status. In some cases, a student may wish to take a course(s) prior to being admitted in a degree program. In these cases, a person must be admitted as a nondegree student. No more than nine credit hours earned as a nondegree student may be applied toward an advanced degree. However, successful completion of any hours taken as a nondegree student does not guarantee admission into

the program. Nondegree students are not eligible for financial assistance. A faculty advisor is not assigned to nondegree students.

Financial Aid. Questions about financial assistance should be directed to the Office of Student Financial Assistance, 104 Fairchild Hall, Manhattan, KS 66506, 785-532-6420, finaid@k-state.edu. For information regarding financial aid, you may go to www.k-state.edu/sfa.

Graduate Assistantships. A limited number of graduate assistantships are available in the College of Education. Go to www.coe.ksu.edu/grad/assistantships.html for detailed information and application procedures. It is helpful to talk with the appropriate department chair as early as possible to learn of assistantships available in the department.

Graduate Handbook. Once admitted, students should become familiar with the Graduate Handbook at <http://www.k-state.edu/grad/graduate-handbook/>. This handbook includes policies and procedures about advising, the program of study, enrollment, transfer credits, the final oral/written exam, required approval forms, and other aspects of the graduate program.

Advisor and Program of Study. Once admitted to the program, an advisor is assigned. The advisor assists the student in developing the program of courses the student will take to earn the master's degree. A program of study listing the courses the student intends to take is submitted to the Graduate School before completion of nine hours (part-time students) or during the second semester (full-time students).

**Program Requirements for the
Master of Science in College Student Development**
39 credit hours

This graduate program prepares professionals for careers in various student affairs offices within a college or university. Students complete 24 hours of core courses and 15 hours in one of three specialty options:

- The **advising option** is appropriate for persons who intend to provide developmental advising within college or university settings.
- The **administration option** is appropriate for persons who intend to work in student affairs in higher education or manage student services.
- The **student services in intercollegiate athletics** option prepares students to work with college student athletes.

A program of study is jointly developed by the student and advisor with the approval of two other graduate faculty members who comprise the student's supervisory committee.

A. Core Requirements (24 credit hours)

EDCEP	812	History and Philosophy of Higher Education
EDCEP	816	Research Methods in Education
EDCEP	818	Principles of College Student Personnel Services
EDCEP	823	Counseling Theory
EDCEP	829	Learning Principles
EDCEP	838	Student Development Theory
EDCEP	858	Group Processes
EDCEP	863	Trends in Career Development

B. Options (Select one)

1. Advising Option (15 credit hours)

EDCEP	835	Foundations of Academic Advising
EDCEP	851	Multicultural Aspects of Academic Advising
EDCEP	836	Interpersonal Relations for Academic Advising
EDCEP	885	Practicum in College Student Personnel Work (6 hours required over two semesters)

2. Administration Option (15 credit hours)

EDCEP	821	Fundamentals of Program Evaluation
EDCEP	830	Diversity in Higher Education
EDCEP	831	Current Issues in Higher Education
EDCEP	885	Practicum in College Student Personnel Work (6 hours over two semesters)

3. Student Services in Intercollegiate Athletics Option (15 credit hours)

EDCEP	854	College Student Athletes
EDCEP	864	Current Issues in Intercollegiate Athletics
EDCEP	885	Practicum in College Student Personnel Work (6 hours over two semesters)

An elective approved by the student's committee.

Graduate Faculty

Graduate Faculty	E-mail / Phone	Research and Teaching Interests
Doris Carroll, PhD Associate Professor	dcarroll@ksu.edu 785-532-5941	Multicultural counseling, student development theory, ethics
Christy Craft, PhD Associate Professor	ccraft@ksu.edu 785-532-5940	Spirituality and religion in higher education, graduate education
Judy Hughey, EdD Associate Professor	jhughey@ksu.edu	Educational psychology, career education, school counseling/ academic and learning consultation
Kenneth Hughey, PhD Professor & Chair	khughey@ksu.edu 785-532-6445	Career development, career advising, school counseling
Carla Jones, PhD Assistant Professor	cjones@ksu.edu	Ethical decision making, student life
Jessica Lane, PhD Assistant Professor	jjj3636@ksu.edu	School counseling, elementary school counseling advocacy, kindergarten transition, early childhood education
Charlie Nutt, EdD Assistant Professor	cnutt@ksu.edu	History and philosophy of higher education, academic advising
Lisa Rubin, PhD Assistant Professor	rubin@ksu.edu	Student athletes and academics, college student athlete development, women in intercollegiate athletic administration
Dan Wilcox, PhD Assistant Professor	dwilcox@ksu.edu	Career development, student development, counseling, academic advising
Yang Yang, PhD Assistant Professor	yyang001@ksu.edu	Quantitative research methods, quantitative methodology, gender issues in STEM education, social and psychological motivations in learning

Department Contact Information

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