

College of Education  
Faculty Assembly Minutes  
March 28, 2006

I. Call to order at 8:30am by Dr. Judy Hughey.

II. The classified Employee of the Year Award was presented to Shelly Houser, Administrative Assistant in Secondary Education. Dr. Salsberry presented Ms. Houser with a plaque and Dean Holen presented her with flowers expressing our gratitude and appreciation for a job well done.

III. Minutes from the February 28<sup>th</sup> meeting were approved with corrections.

III. Standing Committee Reports

A. Academic Affairs- Reported by Dr. Steve Harbstreit

1. Dr. Harbstreit moved and Dr. Larry Scharmann seconded the motion to approve the UGE Program Option policy that allows undergraduates to include as part of the UGE program requirement a maximum of three (3) credit hours from designated upper-division courses or experiences that have been approved as UGE equivalent. The motion passed.

B. Faculty Affairs- Reported by Dr. Frank Spikes

1. The Advising Award will be presented to Darla Stone. The Excellence in Graduate Teaching Award will be presented to Dr. Diane McGrath.

C. Student Affairs- No report

D. Diversity Committee- No report

IV. Other Reports

A. Faculty Senate- Reported by Dr. Jackie Spears

1. There is no pending action in the Senate.

B. Graduate Council- Reported by Dr. Marjorie Hancock

1. Drs. Royce Collins, James Teagarden and Tim Frey were approved for graduate faculty membership.
2. With the enrollment data entry system in the Graduate School, it is important to check the prerequisites listed for coursework.

C. Education Graduate Student Organization- Reported by Dr. Diane McGrath

1. The organization is committed to offering professional development opportunities for students. Future topics include research interests, academic interviewing, and writing scientific papers.

D. Library- No report

E. Continuing Education- The summer brochure will be ready at the end of the week.

F. Education Council- No report

G. Other- Associate Dean Wissman reported that Karen Kenney Norton will present the Legacy 2006 Lecture. The lecture will be on April 6<sup>th</sup>, 3:00 p.m., and is open to the public.

V. Old Business- None

VI. New Business- None

VII. Dean's Report

1. The spring commencement speakers will be Drs. Bob and Mary Kay Zabel.
2. Welcome back to Dr. Emmett Wright.
3. IT communication issues continue to be addressed: E-mail will be updated and E-grading will be mandatory. Faculty must attend a professional development session on the topic to be able to submit grades electronically.

The meeting was adjourned.

Dr. Judy Hughey  
Secretary